



CONSENT TO RELEASE OF EDUCATIONAL RECORDS TO THIRD PARTIES

Students May Make their Education Records Accessible to Parents, Guardians, and Others by:

1. Sharing their PAWS access information with those with whom the student wishes to provide access (which the student may later revoke by changing the access information); or
2. Submitting this completed and signed Consent Form to the department listed below (which consent may be later revoked by submitting a completed Consent Revocation Form).

Name of Department to Release Records:

Department Name _____

Description of Records to Be Released:

Party to whom Education Records may be disclosed:

1. _____
Last Name First Name Middle Name Relationship to student
2. _____
Last Name First Name Middle Name Relationship to student

Period of Time for Consent (check only 1 box):

- Until the Ending Date: ___ / ___ / ___
- Until I submit a signed statement to the Department listed above revoking consent.

Please Note: A completed Access Form must be submitted before student information will be disclosed even when a student consent form is on file with the University.

I consent to the release of my Georgia State University educational records and information as described above and understand that I may later revoke this consent except to the extent that any records have already been release in accordance with this authorization. To revoke this consent, I understand that I must submit a completed Revocation of Consent form to the same Department to which my Consent to Release form was originally submitted.

Student:

Last Name First Middle Maiden/Other

DOB Last 4 digits of SSN Panther No. Daytime Phone

Student's Signature Date

Submit completed/signed Consent Form and valid photo ID to the Department listed above.

Please allow 5 to 7 business days processing time. Forms submitted without required ID will not be processed.

Internal Use Only

Submitted: In Person Fax

Date Received: _____ Staff Unit & Initials _____

Date Processed: _____ Staff Unit & Initials _____

Notes: _____